



CITY OF WATERTOWN, NEW YORK

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MARY CORRIVEAU
CITY MANAGER

August 24, 2011

To: Planning Board Members

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: September 6, 2011 Planning Board Meeting

The Chairman of the Planning Board has called a meeting of the Planning Board for Tuesday, September 6, 2011, at 4:00 p.m. in the City Council Chamber of City Hall.

At that meeting, the following agenda will be discussed:

1. Reading of the Minutes of the August 2, 2011 Planning Board meeting.
2. Subdivision Final Plat – Request submitted by Michael Battista on behalf of Tracy Nguyen for a two lot subdivision of parcel 9-15-104.001, located at 126 Casey Street.
3. Site Plan Approval – Request submitted by John Walsh, PE of Paradigm Design, Inc. on behalf of Food Tech LLC for the construction of an addition to the Renzi Foods freezer warehouse located at 901 Rail Drive, parcel 9-43-101.008.
4. Zone Change – Request submitted by Brian J. Burri of Bergmann Associates on behalf of Sunoco to change the approved zoning designation of the rear section of 1222 Washington Street, parcel 14-13-201 from *Residence A* to *Neighborhood Business*.
5. Special Use Permit – Request submitted by Brian J. Burri of Bergmann Associates on behalf of Sunoco for the operation of a gas station in a Neighborhood Business District at 1222 Washington Street, parcel 14-13-201.

6. Site Plan Approval – Request submitted by Brian J. Burri of Bergmann Associates on behalf of Sunoco for the construction of a 3540 square foot gas station and convenience store, 12000 gallon underground storage tank, and parking lot at 1222 Washington Street, parcel 14-13-201.
7. Zone Change – Request submitted by James and Imelda Bear to change the approved zoning designation of 835 and 839 Coffeen Street, parcels 8-11-105 and 8-11-106, from *Residence B* to *Neighborhood Business District*.

NOTE: All applicants (or an authorized representative) involved in the above requests must attend this meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

cc: City Council Members
Robert J. Slye, City Attorney
Michael Battista
Brian Burri, Bergmann
Tom Boje, Sunoco
John Walsh, Paradigm
Food Tech LLC
MLR Realty LLC
Imelda Bear